

Jabila Trust

Funerary Assistance Policy

1. PROGRAM GUIDELINES & ELIGIBILITY

To ease the financial burden in times of grief, Eklutna Incorporated, through the Jabila Trust, provides a funerary assistance program. Funding for funerary assistance is available to eligible shareholders and descendants of Eklutna, Inc. The deceased must have been a shareholder or descendant of a shareholder. There are no income or residency requirements. Eklutna, Inc. can provide an amount not to exceed \$500 for approved funerary expenses.

2. APPLICATION PROCESS

- A. The funerary assistance application must be received within twelve (12) months of death. The application shall be on the form provided by Eklutna, Inc. Eklutna, Inc. will process complete applications within 7 business days.
- B. A document or letter verifying death shall accompany the funerary assistance application. Examples include a photocopy of the Death Certificate, a copy of the working Death Certificate, or a letter from a funeral home that verifies the death.
- C. Upon approval of the application and verification of eligibility, Eklutna, Inc. will disperse funds as follows, up to a maximum of \$500 total, in order of priority:
 1. If the listed funeral home has any unpaid balance, Eklutna, Inc. will pay them directly. Eklutna, Inc. may contact the funeral home for any required invoices or documentation.
 2. Out-of-pocket expenses related to the funeral may be reimbursed. To receive a reimbursement, the applicant must submit an itemized statement of expenses with original receipts. Upon approval of the Shareholder Department, reimbursement will be made to the individual(s) who paid the expenses. Expenses eligible for reimbursement:
 - i. Payments made to a funeral home related to the funeral or burial.
 3. Transportation of the deceased to their final resting place.
 4. Supplies & labor to prepare the funeral and final resting place.
 5. Transportation costs for family members to attend the funeral service.
 6. Other expenses related to the funeral service, such as preparation of food, eulogies, and invitations